



Academic Council Quality Enhancement Committee (ACQEC)

Informal Summary Note of ACQEC Ordinary Meeting of 05 December 2024

1. ACQEC approved the minutes of the Ordinary Meeting held on 14 October 2024.
2. ACQEC noted the matters arising from the previous meeting:
 - a. ACQEC noted the postponement of the School of Archaeology's review;
 - b. ACQEC noted the composition of the Review Group Report Subcommittee and thanked the new Chair for accepting the role;
 - c. ACQEC noted that the Professional Support Unit Handbook is now fully operationalised.
3. ACQEC noted the provisions of the *Conflict of Interest Policy* (https://hub.ucd.ie/usis/IW_HU_MENU.P_PUBLISH?p_tag=GD-DOCLAND&ID=85).
4. ACQEC discussed and approved the Handbook for Internal Periodical Review/Academic School.
5. ACQEC approved the Linked Providers Quality Review Handbook.
6. ACQEC discussed the following QIPs:
 - a. School of Law;
 - b. Teagasc;
 - c. School of Information and Communication Studies.
7. ACQEC noted the progress of the International Education Mark (IEM).
8. ACQEC discussed the Annual Quality Report (AQR) for QQI.
9. ACQEC noted the following periodic quality review activity since its last meeting in October 2024:
 - a. No requests for site visit postponement since its last meeting in October 2024;
 - b. No Review Group Reports were completed since its last meeting in October 2024;
 - c. Completed site visits for UCD School of Languages, Cultures, and Linguistics; UCD School of Computer Science; and UCD School of Classics;
 - d. Completed QIP Progress Review Meetings for UCD School of Philosophy; UCD School of Mathematics and Statistics; and UCD School of Civil Engineering.

10. ACQEC noted the 2025 European Learning and Teaching Forum – “2030 and Beyond: Towards Responsive and Adaptable Higher Education”.
11. ACQEC noted the *Quality Assurance Fit for the Future (QA-FIT)* Project.
12. ACQEC noted the *European Approach for Quality Assurance of Joint Programmes*, also adopted by UNA Europa.
13. ACQEC noted the relevance, progress, and future presentation on the *QQI ExPeRA Project*.

NOTE: This is an informal summary of an ACQEC meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of ACQEC and which are the sole authoritative record of ACQEC business.